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Fire Marshal	378-FIRE
Chief Deputy	378-2848
Administrator	378-4580
Accred./Standards	378-2871
Admin. Services	373-1276
Codes/Institutions	378-4917
Data/Public Ed.	378-4464
Fire Prev./Invest.	378-4917
Hazardous Material	378-2885
Licensing/Permits	373-1671
Training	378-5210



Executive Department
STATE FIRE MARSHAL

3000 MARKET STREET PLAZA - SUITE 534
SALEM, OREGON 97310-0198

Dear Oregon Employer:

Previously, your company was required to complete a Hazardous Substance Employer Survey. This mandatory survey is part of the Community Right to Know and Protection Act adopted by Oregon's Legislature in 1985.

Oregon Revised Statute 453.307-453.372 directs the State Fire Marshal to survey local businesses annually. Information collected each year is used to identify the variety and amount of hazardous substances present in the community and to assist in emergency response and planning activities. In addition, the Federal Government mandated a nationwide Community Right to Know program in 1986 known as SARA Title III. The requirements of these two programs are similar and most of your obligations under both are met through response to the Employer Survey.

In compliance with these laws and to insure the program's integrity, you are required to provide an update on your company's manufacture, use, storage and disposal of hazardous substances.

Enclosed is a summary of the information you previously submitted. An appropriate company representative should review the summary carefully, verify the information, and note any corrections. Any hazardous substance currently in use that is not included in this summary should be added in with its corresponding storage location and amount. Please keep in mind that waste products (i.e. waste oil, waste acetone) are to be reported as well.

THIS UPDATE MUST BE RETURNED TO THE STATE FIRE MARSHAL BY MARCH 1, 1989
FAILURE TO RESPOND MAY RESULT IN CIVIL PENALTIES OF UP TO \$1,000 PER DAY.

If you have questions, or are in need of assistance, please contact the Hazardous Materials Division at 378-2885 in Salem.

Sincerely,

Olin L. Greene
State Fire Marshal

OLG:kh1195H
Enclosure

PORTLAND, PORT OF
PO BOX 3529
PORTLAND, OR 97208



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